

**AGM Meeting of Watchfield Parish Council**  
**Watchfield Village Hall**  
**Tuesday 21st May 2024 at 7.30pm**  
**Agenda**

Notice is hereby given of the meeting of Watchfield Parish Council on Tuesday 21 May 2024, commencing at 7.30pm in Watchfield Pavilion, Watchfield.

The Press and Public are welcome to attend this meeting and can participate during the public participation session. Please note that the public and media have a right to record meetings of the Council. Please notify the Clerk prior to the start of meeting if you wish to record or take photographs during the meeting.

To: Members of the Parish Council: You are summoned to attend a meeting on Tuesday 21 May 2024 at 7.30pm for the purpose of transacting the following business:

**ITEM**

- 1 To Agree to Co-Opt Councillor Mike Coombs**
- 2 To Agree and Sign Declaration of Acceptance of Office for all Officers.**
- 3 To Agree and Sign the Civility and Respect pledge**
- 4 To elect a Chair of the Council for the coming year**
- 5 To appoint sub-committees**
- 6 To appoint officers to the Council**
- 7 To agree Delegation of Powers to the Clerk**
- 8 To receive apologies for absence**
- 9 To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting.**
- 10 To take questions and comments from members of the public**
- 11 To take questions and comments from members of the Council**
- 12 To approve the minutes of ordinary meeting held on 16.04.24.**
- 13 To address Previous Agenda Items-**
  - **Internet installation in the pavilion**
  - **Unity Banking Cash Card**
- 14 To address burial matters**
- 15 To address planning matters**
- 16 To agree insurance provider quotes**
- 17 To Agree current Waste provider quote – additional bin/ collection; 1100ltr bin for 2 weekly collections all year plus weekly for 6 months = £ 728.91  
1100ltr plus 660ltr bins 2 weekly collections all year = £ 855.50.**
- 18 To Discuss/Agree development of new WPC Website**
- 19 To Agree New Model Financial Regulations**
- 20 Finance to Agree  
none**
- 21 Finance to Note  
Income received.**

<b>Statutory Power</b>	<b>Income received</b>	<b>Description</b>	<b>Total</b>
RV656 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 30.00
RV657 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£ 110.00
RV658 LG (Misc) Act 1976 s19	Dare 2 Dream	Hire of pavilion	£ 54.00
PV659 LGA 1982 s150	VWHDC	1st half of precept	£ 24,336.50

<b>Statutory Power</b>	<b>Payment due</b>	<b>Description</b>	<b>Total</b>	<b>Agreed (Date &amp; item no.)</b>
PV1888 LGA 1972 s143	Community First	Membership	£70.00	Agreed 20/02/2024 item 199
PV1889 Litter Act 1983	Click Waste	Litter picking	£ 73.94	Contract
PV1890 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 87.84	Contract
PV1891 Open Spaces Act 1906	Richard Moulton	Repairs to cemetery path	£ 2,575.00	19/03/2024 item 213

PV1892 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	March clean of pavilion	£ 68.00	Contract
PV1893 Open Spaces Act 1906	Oxfordshire County Council	Works to footpath	£ 1,156.13	Agreed
PV1894 Litter Act 1983	Click Waste	Litter picking	£ 69.67	Contract
PV1895 LGA 1972 s111	Microsoft 365	Software	£ 59.99	Agreed
PV1896 Open Spaces Act 1906	CDPS 360	Carpark works	£ 5,122.32	Agreed 16/04/2024 item 235
PV1897 Parish Councils Act 1957	Leon Pearch	Bus cleaning	£ 112.00	Contract
PV1898 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 81.50	Contract
PV1899 Litter Act 1983	Click Waste	Litter picking	£ 73.94	Contract
PV1900 LGA 1972 s143	OALC	Membership	£ 401.70	Agreed 19/3/2024 item 220
PV1901 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 275.00	Contract
PV1902 Open Spaces Act 1906	CDPS 360	Carpark works	£ 11,952.06	Agreed 16/04/2024 item 235
PV1903 Public Health Act 1875	Nanogreen Cleaning Ltd	Pest control	£ 42.00	Contract
PV1904 Open Spaces Act 1906	CDPS 360	Carpark works	£ 360.00	Agreed 16/04/2024 item 235

**22 Agenda Diary**

- a) Election of Officers
- b) Registration of Members' Interests
- c) Section 137 Payments
- d) Employer PAYE
- e) Agree to Code of Conduct
- f) Agree to Standing orders.

**23**

Data back-up completed.

**24**

To note correspondence

**25**

Any other item to be added to next agenda 18.06.24

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 16/05/24



clerk@watchfield.org

Please be aware of the following points regarding online meetings.

- a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.
- b. Time for public comments (Item 10) is 3 minutes per individual. After item 10 the public will be muted and if you have a question or comment to make, please raise your hand to be unmuted.
- c. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.

